

**METROPOLITAN WASHINGTON
UNIFIED CERTIFICATION PROGRAM**

DDOT • 55 M Street S.E., 3rd Floor • Washington, D. C. 20003 • (202) 671-0479
WMATA • 600 Fifth Street, N. W., 3rd Floor • Washington, D. C. 20001 • (202) 962-6493



District Department of Transportation



December 16, 2016

Gordean Gross, President
Brother Jay's Mobile Detailing
5201 Oahu Court
Temple Hills, MD 20748

RE: Certification No. **2659-W**

Dear Mrs. Gross:

We are pleased to inform you that your firm has been certified as a Disadvantaged Business Enterprise (DBE) with the Metropolitan Washington Unified Certification Program (MWUCP), effective **December 16, 2016**. MWUCP participants include the Washington Metropolitan Area Transit Authority (WMATA) and the District of Columbia Department of Transportation (DDOT). **Your firm is subject to the requirements of the Disadvantaged Business Enterprise regulations, Title 49, Code of Federal Regulations, Part 26, as amended and all laws of this jurisdiction applicable to the transaction of business.** You are currently certified in the following North American Industry Classification System (NAICS) Code(s):

811192- Car Washes

If you wish to add to the list of approved NAICS Codes, you must make such request in writing with supporting documentation to the MWUCP participant from which the original certification was received.

As a certified DBE, you are required to submit an annual "No Change" statement, attesting to your continued status as a "socially and economically disadvantaged individual". You must also submit your current Business Income Tax Returns. The requisite forms are available at www.wmata.com. You can access these forms by first clicking on *Business with Metro* and then clicking on *Disadvantage Business Enterprise/forms*. The "No Change" Statement and supporting documentation should be mailed annually on or before your firm's certification date to:

Washington Metropolitan Area Transit Authority
DBE & Compliance Office
8201 Ardwick Ardmore Road
Landover, MD 20785

Brother Jay's Mobile Detailing, LLC.

December 16, 2016

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If a change in the ownership, control or management of your firm has occurred, you must complete and submit a "Notice Regarding Change" statement within 30 days of the occurrence of the change.

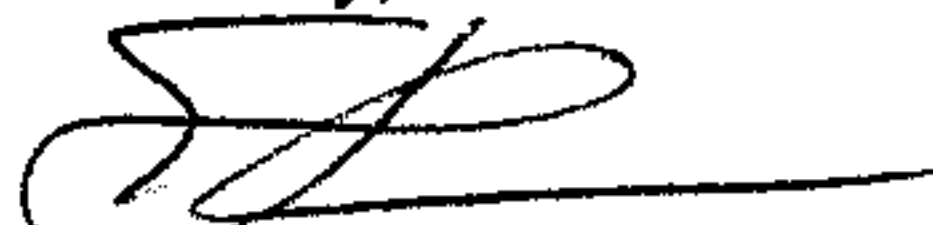
Firms desiring information about DDOT procurement opportunities should go on line at <http://ddot.dc.gov/dbe>. To do business with WMATA, go on line at www.wmata.com or www.metroopensdoors.com to register as a vendor and for bidding opportunities.

A firm is considered graduated in all or some of the areas of work grouped under the NAICS Codes if the firm exceeds the size standards listed under the NAICS Codes. If a firm exceeds the size standard in any of its approved NAICS Codes, it is no longer certified as a Disadvantaged Business Enterprise under that specific NAICS Code. If a firm exceeds the size standards in all of its approved NAICS Codes or the established Personal Net Worth standard, it is no longer eligible to participate as a Disadvantaged Business Enterprise under the Federal U.S. Department of Transportation Program.

Your certification does not automatically expire, however; your firm must submit the required documents annually on or before your firm's certification date. Failure to provide the requested documents in a timely manner will result in immediate actions to decertify your firm's eligibility as a Disadvantaged Business Enterprise with the Metropolitan Washington Unified Certification Program.

If you have any questions, please contact Teairra Swain, DBE & Compliance Specialist at 202-962-6057 or via email at tswain@wmata.com.

Sincerely,



Erick Wilkes
Manager, DBE Program